1st UEMS Congress Leuven, 2026

Dates:

Wednesday 27th May (set up and late afternoon start) Thursday 28th, Friday 29th (full day meetings) Saturday 30th May (half day meeting and breakdown)

Nicole Elzebroek - Adevez



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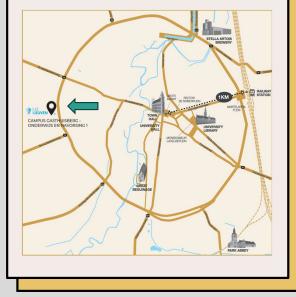
Funding Efforts and Website

Leuven

Leuven

- Leuven is a charming, historical town and has been a university city since 1425.
- Leuven is only a 15 minutes drive from Zaventem airport with regular trains to Leuven. Less than a 30 min train ride from Brussels.
- End of May, the weather should be very pleasant.

Center vs Campus



H	Otels Classification	# hotels	# rooms		
	****	5	441		
/en	***	8	387		
Leur	**	3	37		
Hotels in Leuven	*	3	169		
tels	none	4	111		
Ĥ		23	1.145		

Hotels

Bedrooms secured in Leuven at the largest hotels to the maximum they were willing to block for us. Monitoring availability to increase blocks for participants as would be needed and where possible. Many people will book on own at smaller properties.

Financially liable only for the Novotel block, which is the HQ hotel; UEMS staff and Exec, sponsors and faculty.





Total bedrooms secured for participants (financial liability UEMS only for main hotel)	Star Rating		lroom cost ngle use)	Total rooms blocked (peak nights 27-30)
Pentahotel	4	€	187.00	25
Radisson Park Inn	3	€	164.00	40
Ibis Leuven Centrum	2.5	€	124.00	30
Ibis Budget	1	€	110.00	30
Martin's Klooster Hotel	4	€	229.00	40
Novotel Leuven Centrum (UEMS hotel)	4	€	159.00	75
				240

Congress Dinner

Date: Friday 29th May – up to 400 people estimated Courtyard reception (weather permitted), seated dinner The restored buildings of the Grand Beguinage is a UNESCO World Heritage

site since 2000.





Gasthuisberg

The congress takes place at the **grounds of the university hospital campus** Gasthuisberg.

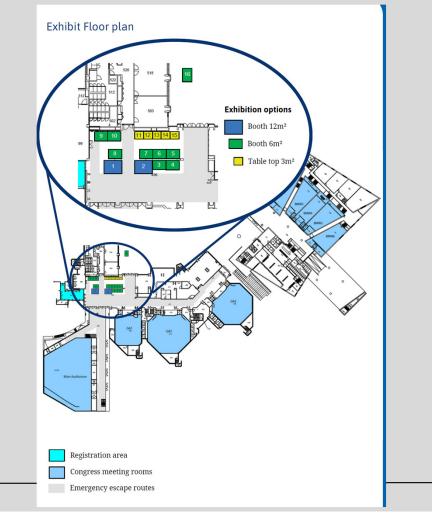
- a 15 minutes bus ride from Leuven city center
- public transport passes for participants (4 days for 20 EUR pp) to be included in the registration.



Meeting Spaces



Meeting Area & Exhibit





Fall 2024: First emailing promotions

Sale the Date. Announce dates and location for the congress. Create excitement about the new congress, making clear meetings are combined etc.



Fall Winter 2024: Marketing

Contributors. Also design consistent and new congress re-usable branding.



Winter 2024/ 2025: Design of the programme

Struction of schedule at a glance, identifying tracks/topics and timeslots for satellite sessions. This is also critical for finalizing a sponsorship prospectus.



Spring 2025: Opening registrations/ fund raising At this time we also need to increase promotions. Identify channels, e.g social media, liaised organisations to help, congress calendars etc.



End summer/ fall 2025: Operation decisions Start creation exhibitor manual with guidelines and rules. Advertising specs. Identify branding, print work/ congress materials, congress app, logistics.

Plan of Action



Fund raising efforts

Sponsorship Brochure ready and sent last week to all on mailing list; asking members to distribute. Templates of letters and other docs completed to use when approaching companies.



Substantial working document with almost 100 organisations so far that we can potentially target for support. Start approaching next week.

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Congress Website

www.uemscongress.eu

The registration website, to include all relevant information, is 99% ready to go. Technicians are resolving some software issues (e.g. finance, order of listings) to ensure perfect workings before we open. Awaiting timeframe dfakto.

