



ACCREDITATION DEPARTMENT

Key tasks:

Accreditation Support

- Support the processing of CME/CPD accreditation applications and related correspondence.
- Assist with communication and follow-up with providers, reviewers and other stakeholders.

Administrative and Documentation Support

- Maintain accreditation records and update documents, guidelines and reports.
- Help organise meetings and webinars, including taking notes and preparing summaries.
- Provide general administrative support.

More details and application process at:
www.uems.eu/work-with-us