EACCME CRITERIA FOR THE ACCREDITATION OF LIVE EDUCATIONAL EVENTS (LEE)

"Enhanced Role of Trusted Providers"

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EMG

Ludwig Boltzmann Institut
Experimentelle und Klinische Traumatologie

The EACCME® does not support the concept of accredited provider status as it offers no assurance regarding the robustness and fairness of the process when a provider has the right to accredit its own educational activities; this by itself undermines the quality of accreditation.

However, the EACCME® recognises the outstanding quality of CME LEEs organised by a number of providers over many years and trusts that such providers will continue to maintain a record of excellence in CME activities. Therefore, providers with sufficient experience and a satisfactory history of EACCME® applications may apply for the status of **Trusted Provider.**

Faster and Simpler Process

- The evaluation process is **reduced to 4 weeks.**

- COI forms do not need to be submitted at the time of the application, but must be available at the time of the event for possible monitoring. This applies to the members of the Organising/ Scientific organisation committee and to the faculty;

- Application sent for review without waiting to receive the payment. However, the payment must be received before the finalisation of the procedure.

. CRITERIA TO BE FULFILLED IN ORDER TO OBTAIN THE STATUS OF "TRUSTED PROVIDER"

1) Minimum of 10 applications/year during the last 2 years

2) Consistent record of high quality applications

- Application form completed correctly

- Application accurately completed and paid on time

- All supporting documents complete and submitted on time

- Positive final UEMS-EACCME® decision for all applications received

- Event material (booklet, website, app...) compliant with UEMS-EACCME® criteria

. CRITERIA TO BE FULFILLED IN ORDER TO OBTAIN THE STATUS OF "TRUSTED PROVIDER"

3) If amendments have been required to the Applicant's applications

⊞   These have been performed rapidly (consistently in less than one week)

⊞   The amendments fully addressed the concerns raised

4) The applicant has provided feedback on his/her applications to the EACCME®.

⊞   Scientific programme distributed to participants at the meeting in a printed or electronic form

⊞   Event feedback report provided for every accredited activity (within one month)

In addition to these criteria, the applicant must answer the following questions:

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  a) How can/do participants register in advance for an event?

. b) Demonstrate that for each activity a needs assessment process has been completed, how that process was performed and what relevant educational needs have been identified from that process.

. c) Explain how actual conflicts of interest are resolved in the case of an actual conflict of interest of a member of the Organising and/or Scientific Committee and/or of a speaker.

. d) Explain how attendance is monitored at each session of an event and how EACCME® certificates are delivered to participants.

GRANTING OF THE "TRUSTED PROVIDER" STATUS

When the application for Trusted Provider status is complete, it is presented to the UEMS EACCME® Governance Board for decision. The Trusted Provider status is granted for a defined period of **3 years.**

Status: Bronze, Silver, Gold

GOLD

SILVER

BRONZE

In recognition of the high quality of the LEEs organised by trusted providers, the EACCME® offers a bronze (up to 10 applications per year), silver (more than 10 and up to 20 applications per year), gold (more than 20 and up to 30 applications per year) and platinum (more than 30 applications per year) Trusted Provider status.

The EACCME® will present the trusted providers and their status (bronze, silver, etc……) in a prominent page on its website and the trusted providers can also present their status on their own websites and LEEs.

- **Appeal mechanism**

- **Loss of the status of „trusted provider"**

Quick application checklist for Trusted Providers

Please see "quick application checklist for providers".

Trusted providers do not need to provide:

1. COI disclosure forms for all the members of the Organizing/Scientific Committee at the time of the application. However, these must be available at the time of the event for possible on-site control by the EACCME®.

2. Payment of the accreditation fee at the time of the application. However, the payment must be received before the finalisation of the evaluation procedure.

Sources

- UEMS: EACCME CRITERIA FOR THE ACCREDITATION OF LIVE EDUCATIONAL EVENTS (LEE). Nov 2016.