

ACCREDITATION OF RECORDINGS OF LIVE EDUCATIONAL EVENTS

**NATHALIE PAULUS
EACCME Co-ORDINATOR**



DECLARATION OF COI

Nathalie Paulus

Employee

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DEFINITION

Recording of a live / virtual event made available online that a participant can take whenever he/she wants, **on demand.**



CRITERIA

- ▶ Live Educational Event
- ▶ Complete recording of a live / virtual event
- ▶ If only partial recording = E-learning material
- ▶ Monitoring:
 - ▶ online tracking system
 - ▶ event evaluation questionnaire
 - ▶ credits granted according to actual viewing time
- ▶ Validity of the accreditation: 3 months



INVOICING

- ▶ Invoicing: 25% of total fee

- ▶ Event report:
 - total number of pax > estimated number of pax
 - = complementary invoice

- ▶ Total number of pax =
 - live participants
 - viewers of recordings



Application form



Instructions



General
information



Detailed
information



Scientific & contact
information



Supporting
documents



Billing
information



Review and
submit

On-Demand

- I wish to receive EACCME accreditation for the recording that will be made available on-demand after the event.
I will put an online tracking system in place to monitor the attendance of participants who will take the recorded sessions ON-DEMAND and will only grant the number of credits a participant is entitled to according to his/her actual attendance and only after receipt of the event evaluation questionnaire.
The validity of the accreditation of recordings made available ON-DEMAND will only be for a period of 3 months after the event has taken place
- I understand that there will be an extra charge of 25% of total fees (processing and accreditation fees) for on-demand accreditation.



Submitted application

>	☰	4	EACCME4EVER	●	18.02.2022 - 18.02.2022	London, United Kingdom	XXX.EACCME@gmail.com UEMS, UEMS	18.02.2021 (365d)	Cardiology	18/02/2021
	🔒	Submitted Unpaid	18.02.2022 - 18.02.2022							

▼ General information

EACCME4EVER

18.02.2021 (365d)

Venue

City:

Province:

Country:

London

United Kingdom

Event dates:

Main speciality:

Estimated Participants:

Site:

Language:

Additional languages:

Simultaneous translations:

Recording available on-demand after the event:

18.02.2022 - 18.02.2022

Cardiology

251-500

eaccme.uems.eu

English

French

Yes

Yes



Invoice number 1 – Initial submission

Invoice No.: LEE21-00004

Brussels, 18.02.2021

No.	Item / Description	Pc	Price	Total
1	Processing Fee	1	€ 75.00	€ 75.00
2	Accreditation Fee CME Event: EACCME4EVER Venue and date: London, 18.02.2022	1	€ 600.00	€ 600.00
3	On-Demand Fee (25% of total of processing and accreditation Fee) CME Event: EACCME4EVER Venue and date: London, 18.02.2022 On-demand sessions available for a period of 3 months after the live event	1	€ 168.75	€ 168.75
			Total excl. VAT:	€ 843.75
			VAT (21%):	€ 177.19
			Total incl. VAT:	€ 1020.94



Event report – Final number of participants

Event dates:	24.02.2021 - 24.02.2021
Main speciality:	Cardiology
Estimated Participants:	251-500
Final Participants:	2001-5000
Site:	eaccme.uems.eu
Language:	English
Additional languages:	French
Simultaneous translations:	Yes
Recording available on-demand after the event:	Yes



Invoice number 2 – After upload of event report

Invoice No.: COLLEE21-00004-00001

Brussels, 18.02.2021

No.	Item / Description	Pc	Price	Total
1	Complementary Processing Fee	1	€ 75.00	€ 75.00
2	Complementary Accreditation Fee CME Event: EACCME4EVER Venue and date: London, 24.02.2021	1	€ 1800.00	€ 1800.00
3	Complementary On-Demand Fee (25% of total of Complementary Processing and Complementary Accreditation Fee) CME Event: EACCME4EVER Venue and date: London, 24.02.2021 On-demand sessions available for a period of 3 months after the live event	1	€ 468.75	€ 468.75
Total excl. VAT:				€ 2343.75
VAT (21%):				€ 492.19
Total incl. VAT:				€ 2835.94

THANK YOU FOR YOUR ATTENTION



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elearning@uems.eu

<https://eaccme.uems.eu>