



**UNION EUROPÉENNE DES MÉDECINS SPÉCIALISTES
EUROPEAN UNION OF MEDICAL SPECIALISTS**

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UEMS 2011 / 33 FINAL

MEETINGS OF THE BOARD & COUNCIL OF UEMS

FINAL AGENDA

*Meetings to be held at the **Hotel Royal Continental - Congress Centre***

Napoli (Italy)

Thursday 6th October 2011

Friday 7th October 2011

Saturday 8th October 2011

**MEETINGS of the 3 GROUPINGS of
UEMS SPECIALIST SECTIONS
& EUROPEAN BOARDS**

Thursday 6th October 2011 – 11.30-12.30

**PLENARY MEETING of the
UEMS SPECIALIST SECTIONS
& EUROPEAN BOARDS**

Thursday 6th October 2011 – 13.00-15.00

WORKING GROUPS

Thursday 6th October 2011 – 15.00 to 16.30

The following working groups will meet:

CME-CPD

e-Health

Postgraduate Training

Quality in Patient Care

Specialist Practice in current Health Systems

**DISCUSSION FORUM ON
THE PROVISIONAL PROPOSALS ON THE REVISION
OF THE PROFESSIONAL QUALIFICATIONS DIRECTIVE**

Thursday 6th October 2011 – 16.45 to 18.30

BOARD MEETING

*Items in italic with ** require a vote or a decision*

Restricted to the Heads of Delegation of UEMS Full Members only

Friday 7th October 2011 – 8.30 to 10.00

1. **Approval of the agenda**
Approval of the minutes on the Board Meeting held in Brussels on 09.04.2011 to follow: UEMS 2011/27

2. **Interim Financial Report 2011** to be received by snail mail: UEMS 2011/34
Dr Giorgio Berchicci
With the UEMS changing into a big international non-profit organisation, a new presentation of the UEMS financial situation will be adopted. This Board Meeting will be the first where this kind of reporting will be presented. In order to facilitate the reading, an explanatory note will also be provided. Anyhow, questions can be raised in advance to the UEMS Brussels Office.
Presentation of UEMS 2011/34 and annexes
Discussion

3. **Draft budget for 2012 **** to follow: UEMS 2011/35
& Potential for a new contribution key
The UEMS financial policy for 2012 has to be voted and contributions need to be approved on the basis of the defined contribution key.
For recall, in 2005, a new contribution key was elaborated for the UEMS further to the enlargement of its Full Membership. As agreed by the UEMS Board at that time (Brussels, 12.03.2005 – Munich, 21.10.2005), the basic figures for determining this key were: the population, the number of specialists and the GDP per inhabitant in each country. It was envisaged to update the contribution key currently in use. A Taskforce was therefore established for that purpose and is to report on the progress made thus far.
Presentation of UEMS 2011/35
Discussion
Vote

4. **UEMS new premises**

UEMS Newsflash

On the 29th of June 2011, Dr Bernard Maillet and Dr Zlatko Fras signed, in their capacity of representatives for the UEMS, the final Official Act of purchase of new premises for the organisation in the Office of the Notary Me Bruno Michaux in Brussels. This signature finalises the whole process of purchase that was initiated by the UEMS Board's and Council's decisions taken over 2010.

Discussion

5. **Auditing of the UEMS Accounts** **

Besides the internal auditing of UEMS Accounts, it is proposed to appoint an external auditor who will certify that the financial management of the UEMS is done in a proper way.

It is also proposed to re-appoint internal auditors in view of the Spring Meeting of the Board & Council.

Discussion

Vote

*From 10.00 to 10.30 – Coffee break
Items in italic with ** require a vote or a decision.*

COUNCIL MEETING

*Items in italic with ** require a vote or a decision*

Friday 7th October 2011 – 10.30 to 17.00
Saturday 8th October 2011 – 9.00 to 12.30

Welcome and Introduction of new attendees

The President Dr Zlatko Fras

Roll-call of delegations

The Secretary-General Dr Bernard Maillet

1. Approval of the agenda

Approval of the minutes on the last meeting held in Brussels on 09.04.2011

to follow: UEMS 2011/27

2. Annual report of the Secretary-General

UEMS 2011/01

Dr Bernard Maillet

As usual, the UEMS Secretary-General will present his annual report.

Presentation & Discussion

3. Working Groups

Reports to be received on meetings held on the day before:

3.1. CME-CPD

Dr Borman

Discussion

3.2. e-Health

Prof. Twomey

Discussion

3.3. Postgraduate Training

Dr Hjelmqvist & Prof. Akyol

Discussion

3.4. Quality of Patient Care

Dr Hofmann & Dr Berchicci

Discussion

3.5. Specialist Practice in current Health Systems

Dr Götte

Discussion

4. Discussion Forum

The Executive of UEMS decided to pursue its initiative and hold a plenary discussion forum in order to foster the debate among the delegates attending the meeting. This Forum aims to invite everyone having free discussions on selected topics without formal reporting. A short oral report is then to be given to inform the plenary Council meeting of the issues raised during the discussion.

The issue proposed on this occasion is the proposed changes to the professional qualifications directive.

Informal report to be received

5. Continuing Medical Education

5.1. EACCME Progress Report

UEMS 2011/02

Dr Bernard Maillet

Many developments occurred in the field of the EACCME during 2011, particularly as regards the practical process with the renewed online application form, new agreements with NAAs, S&B and other ESABs. Much work is also currently underway, notably in the areas of harmonisation between countries and specialties and marketing of the whole system. Another piece of work for 2012 will be the continuing implementation of the accreditation of e-learning materials.

Report & Discussion

5.2. EACCME Taskforce

To follow: Doc - Minutes TF

Dr Edwin Borman

In order to foster progress in the topics mentioned above, a Taskforce was set up in 2006 to bring together representatives of the key actors in the field of European accreditation.

A report will be given on the last TF meeting held in Athens on 02.09.2011 and the progress achieved thus far.

The Taskforce notably addressed issues relating to the criteria for CME accreditation as well as the governance and organisation of the process in general.

Report & Discussion

5.3. **EACCME Taskforce proposed Policy Documents** **

The following Policy Documents elaborated by the EACCME Taskforce are recommended for adoption:

- **Criteria for the Accreditation of Live Educational Events by the EACCME**
UEMS 2011/yy
- **Proposed Constitution of the Governance Board of the UEMS Standing Committee on Continuing Medical Education and Professional Development (CME/CPD)**
UEMS 2011/yy

Discussion

Vote

5.4. **UEMS Conference on CME-CPD** *Conf. Announcement & Draft Programme*

As agreed last year, the UEMS will organise a Conference on the Accreditation of CME-CPD in Brussels on 18th November 2011.

It will be reported on the progress made thus far and the draft programme will be presented.

Discussion

6. **Medical Specialist Qualifications** *UEMS News 2010.01*

6.1. **European Council for the Accreditation of Medical Specialist Qualifications**

On the basis of the UEMS Strategy and Action Plan and further to the activities already undertaken or underway, it was decided to establish a European Council for the Accreditation of Medical Specialist Qualifications (ECAMSQ). A report and presentation will be given on the preparatory work notably focused on the use of an electronic platform.

In addition, the UEMS was invited by the Slovenian Ministry of Health to contribute to a Ministerial Conference on patient safety and risk management which will be organised in Ljubljana on 11th November 2011. A report will also be given on the background and organisation of that event.

Report, Presentation & Discussion

6.2. Council for European Specialty Medical Assessments

The CESMA Group was convened by a certain number of UEMS S&B which were involved in the organisation of medical examinations at the European level.

This process materialised with the adoption of the “Glasgow Declaration” in 2006 which led to ongoing discussions on the harmonisation of medical assessments in Europe.

An update will be given further to the meeting of the CESMA Group in Malta.

Report, Presentation & Discussion

7. EU Affairs

7.1. The EU Professional Qualifications Directive *UEMS 2011/07 & Green Paper UEMS 2011/29*

The directive on the recognition of professional qualifications (2005/36/EC – 2006/100/EC) was adopted in October 2005 and entered into vigour two years later.

This piece of EU legislation encompasses the provisions by which specialist titles can be recognised across the EU when healthcare professionals are moving between EU countries.

This directive should be revised at the horizon of 2012. The European Commission launched a public consultation of professional organisations for that purpose. The UEMS naturally contributed to this consultation as it was expected by the Commission to come up with concrete suggestions to improve the mechanisms currently in place further to extensive appraisal.

Further to that consultation mechanism, a Green Paper on “Modernising the Professional Qualifications Directive” and, in order to respond to it, the UEMS ran an internal consultation of its membership whose outcomes will be presented at the Council in Naples.

Discussion

7.2. Working Time

Further to the failure of negotiations in the revision process of the European Working Time Directive in April 2009, the European Commission issued a consultation paper to the social partners on the possible direction of EU action. This document has leaked to the UEMS Brussels Office and is put for discussion with the UEMS Members.

It is expected that further action will be initiated by the Commission. Therefore, European Medical Organisations agreed to discuss and potentially find a common position in order to defend European doctors’ position once the legal process will be started.

Discussion

7.3. EU Workforce for Health

Wkforce - EP & EPHA Articles
Wkforce - EP Written Declaration

In the framework of its EU Presidency, Belgium addressed a certain number of key healthcare issues including the EU workforce for Health. For that purpose, a European Ministerial Conference was held in September 2010, in which the UEMS was invited to take an active part with the participation as speakers of Dr Fras and Dr Maillat. Similar initiatives were launched in the course of 2011, such as Workshops in the European Parliament where the UEMS did take an active role as well.

Discussion

8. Specialist issues

8.1. Report from the last UEMS S&B Meeting and the 3 S&B Groupings held on the day before

The UEMS Sections & Boards are represented by means of 3 Groupings as well as within a plenary meeting.

Reports will be given on the discussions and areas of interest in each Grouping and in the plenary further to their meetings held on 06.10.2011.

Presentations & Discussion

8.2. Chapter 6 in Anaesthesiology **

Doc - Training Anaesthesio

This item was raised by Dr Jannicke Mellin-Olsen (S.Anaesthesiology)

The UEMS Section of Anaesthesiology presented its Chapter 6 to the UEMS Charter on specialist training for endorsement by the UEMS Council.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.3. Chapter 6 in Neuroradiology **

Doc - Training Neuroradio (2)

This item was raised by Dr Olof Flodmark (Div.Neuroradiology)

The UEMS Section of Neuroradiology presented its Chapter 6 to the UEMS Charter on specialist training for endorsement by the UEMS Council.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.4. Chapter 6 in Medical Microbiology ** *Doc - Training Med.Microbio*

This item was raised by Prof. J.Degener (S.Med.Microbiology)

The UEMS Section of Medical Microbiology presented its Chapter 6 to the UEMS Charter on specialist training for endorsement by the UEMS Council.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.5. Reference Book (Chapter 6) in Oro-maxillo-facial Surgery **

To follow: *Doc - Training OMFS*

This item was raised by Prof. M.Mommaerts (S.Oro-maxillo-facial Surgery)

The UEMS Section of Oro-maxillo-facial Surgery presented its Chapter 6 to the UEMS Charter on specialist training for endorsement by the UEMS Council.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.6. Manual Medicine **

To follow: *Doc - Manual Medicine*

This item was raised by Dr M-J.Teyssandier (EU for Manual Medicine – UEMMA) & Dr H.Locher (European Society of Manual Medicine – ESMMO)

The UEMMA contacted the UEMS Secretary-General to request the creation of a Multidisciplinary Joint Committee on Manual Medicine within the UEMS.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.7. Haematology **

Doc - Haematology

This item was raised by the Slovenian Medical Chamber.

The Slovenian Medical Chamber requested that the creation of a Section on Haematology should be considered by the UEMS Council. A presentation of the opportunity for doing so will be given by representatives of the European Haematology Association.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.8. Emergency Medicine **

Doc - Em.Med (Section)

This item was raised by the British Medical Association.

The British Medical Association requested that the creation of a Section on Emergency Medicine should be considered by the UEMS Council. A presentation of the opportunity for doing so will be given by Dr David Williams, Chair of the MJC and Board of Emergency Medicine.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.9. Chapter 6 in Emergency Medicine **

Doc - Em.Med (Chap6)

This item was raised by Dr D.Williams (MJC&B. Emergency Medicine)

The UEMS Multidisciplinary Joint Committee and Board of Emergency Medicine presented its Chapter 6 to the UEMS Charter on specialist training for endorsement by the UEMS Council.

This topic will be on the agenda of the UEMS S&B Meeting to be held on 6.10.2011 and submitted to an indicative vote to be reported upon to Council.

Presentation & Discussion

Vote

8.10. Any other business

Feedback is to be received as regards the launch and recent developments of different Sections and/or Multidisciplinary Joint Committees.

9. The floor to representatives of the European Medical Organisations present

AEMH – CEOM – CPME – EANA – EJD – EMSA – FEMS – UEMO

10. Items for information

10.1. UEMS new premises

Report will be given on the discussions and/or decisions taken by the Board of UEMS.

10.2. Treasury

Report will be given on the discussions and/or decisions taken by the Board of UEMS.

11. Elections for a new Enlarged Executive **

See Annex

The positions to be filled are the following:

President
Secretary General
Treasurer
Liaison Officer
Vice-Presidents (4)

Nomination of the Election Committee

Presentation of the candidates

Elections

12. Any other business

13. Next Meetings

UEMS Council	<i>Cyprus</i>	<i>2012</i>
	<i>France, Paris</i>	<i>2013</i>

Interested expressed from Spain, Israel, Norway

UEMS Conference on CME-CPD		
	<i>Brussels</i>	<i>18th Nov.2011</i>

*Items in italic with ** require a vote or a decision.*

ANNEX

Elections

UEMS Council Meeting

Napoli, 7th-8th October 2011

The positions to be decided upon are:

- The President**
- The Secretary General**
- The Treasurer**
- The Liaison Officer**
- The vice-Presidents (4)**

Please find hereafter the statements of UEMS Rules of Procedure with regard to the elections.

PROVISIONS FROM THE UEMS STATUTES

Article VIII. Executive

VIII.1. Competences

The Executive has the competence to perform the day-to-day administration of UEMS and its Brussels office.

It is responsible for the implementation of UEMS policy as decided by the Council and Board.

It has discretion to act on urgent matters and report such activities to Council for ratification.

It maintains close relations and co-operation with the specialty Sections and Boards

It is responsible for the establishment, coordination and management of the Standing Committees as well as any other body relevant to the pursuit of the objectives of the organisation.

VIII.2. Composition

The Executive consists of four members minimum, i.e. the President, the Secretary-General, the Treasurer and the Liaison Officer.

The Enlarged Executive consists of the Executive with the addition of the 4 Vice-Presidents.

The President, the Secretary General, the Treasurer and the Liaison Officer are elected from the delegates of full Members by the Council. They sit ex officio in Council and Board without voting rights. The functions of members of the Executive are considered as supranational and therefore cannot be combined with the functions of a national delegate within the Council.

Their functions end with the end of their mandate or by death, resignation, civic inability or provisional dismissal.

The length of the mandate of the members of the Executive is four years and can only be renewed once in the same position.

Members of the Executive can be dismissed by the Council deciding by a majority of two thirds of the full Members present or represented.

In case of a vacancy during the mandate, the Council will elect a replacement until the next statutory elections.

All acts related to the appointment, the dismissal and the termination of members of the Executive, and established in accordance with the law, are sent to the "Service public fédéral Justice" in order to be added to the file and are published in the Annexes of the "Moniteur belge" at the charge of the UEMS.

VIII.3. Meeting and Formal Invitation

The Executive is chaired by the President of UEMS and meets at least four times each year at the place indicated on the formal invitation.

The Enlarged Executive shall meet at least twice a year on the day before all meetings of the Council.

This formal invitation is drafted by the Secretary General of UEMS and is sent by letter, fax, e-mail or every other means of communication at least one week before the meeting of the Executive. The invitation includes the draft agenda.

VIII.4. Decisions

The Executive is legitimately constituted if the majority of its members are present.

Decisions are taken by consensus.

PROVISIONS FROM THE UEMS RULES OF PROCEDURE

Article V. Executive (Article VIII of the Statutes)

V.1. Election of the members of the Executive

The election of the members of the Executive occurs under the following conditions:

- The election of members of the Executive must appear on the agenda of the ordinary plenary assembly of the Council as a separate item, specifying the posts to be filled.
- A candidature must be received in written form from a Full Member by the Secretariat at least two weeks before the meeting. A candidate can be proposed for more than one office.

- The order of voting is:

- 1- The President;
- 2- The Secretary General;
- 3- The Treasurer;
- 4- The Liaison Officer;
- 5- The Vice-Presidents.

The procedure is as follows:

The candidates are presented by a Head of Delegation or duly appointed deputy.

The vote is made by secret ballot and supervised by an Election Committee ("Bureau de vote").

The Election Committee is formed by three delegates representing three full member countries present in the assembly, excluding members of the Executive in office and candidates for office subject to ballot. These three delegates are chosen in relation to their length of service within the Council: they appoint among themselves the person who shall assume the office of President of the Election Committee. The Election Committee is responsible for the correct

compliance with the voting procedure, in particular the circulation, collection and sorting of ballot papers.

Once the Election Committee is formed, and throughout the whole duration of the vote, the President of the meeting shall relinquish his place in favour of the President of the Election Committee who declares the vote open, once he has ensured that all candidates have effectively left the meeting room and are located in a room where it is impossible for them to hear the discussions and a fortiori, intervene in them. After the candidates have departed, the President of the Election Committee reads the list of candidates' names for each office and asks the assembly to give its opinion on the validity and acceptability of each candidate. Once the voting procedure has started, no candidature shall be withdrawn or introduced. However, between two rounds of voting, the President of the Election Committee may propose that the assembly allows the voluntary withdrawal of a candidate.

To be declared elected, a candidate shall receive the absolute majority of votes of full Members present or represented. If no absolute majority emerges at the first round, a second round shall take place at the end of which, if no candidate has received the majority required, a third round is organised between the two candidates having received the largest number of votes in the previous round. If no majority emerges, the candidate with the longest service within the Council is declared elected.

For the Election Procedure of Vice-Presidents in particular, an election is required only when five or more candidates are nominated. Vice-Presidents are elected in only one round; all candidates on a single sheet of paper. Each Member State may vote for one, two, three or a maximum of four persons, with a maximum of one vote per candidate only. The four candidates with the most votes are declared elected. If there is a tie in fourth position, a second round of votes takes place from among the remaining candidates who are again listed on a single voting paper.

Following the collection of ballot papers, the votes are counted aloud in the meeting room. The President of the Election Committee proclaims the result, which is entered in the minutes, after which, he declares the vote closed and relinquishes his place in favour of the President of the meeting, who recalls the candidates absent during the vote and informs them of the result of the vote.

Successful candidates to the Executive shall commence office on the following 1st January to ensure a smooth transition of responsibilities. They will be expected to sign and conform to the Code of Conduct, as agreed by Council.

Article II. Members (Articles IV and V of the Statutes)

II.2. Rights

A. Voting right

Each full Member has the right to vote except for the provisions stated in Article II.2.C. Each national delegation has its vote cast by the head of the delegation or his duly appointed medical deputy.

The status of specialist doctor is required in order to vote validly.

C. Suspension of rights

Any irregularity in the payment of the subscription entails suspension of the right to vote. The irregularity shall be submitted to the Council which shall decide upon other measures to take, notably, the prohibition to speak at meetings.