Appraisals of European examinations

How to conduct them and how to prepare for them?

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What is expected from the inviting Board/Society: clear communication ...
Task of UEMS-CESMA Observers: evaluation of the examination venue ...
Task of UEMS-CESMA Observers: evaluation of the security measurements ...
Task of UEMS-CESMA Observers: listen carefully and understand well …
Task of UEMS-CESMA Observers: determine whether the examination is objective for all candidates
Task of UEMS-CESMA Observers: rule out whether the examination format and examination questions are appropriately organised...
Task of UEMS-CESMA Observers: verifying methods applied for score calculation and pass mark setting...
UEMS-CESMA Appraisal procedures (2013-2018)
UEMS-CESMA Appraisal procedures (2013)

- European Diploma in *Transplant Surgery* (EDTS) examination
  (September 7th, 2013) (Vienna, Austria) (Zeev Goldik – Danny Mathysen)

Re-appraisal on October 12th, 2018 (Rome, Italy) (Maeve Durkan – Artur Felice)
Appraisal report is currently being finalised
UEMS-CESMA Appraisal procedures (2014)

- European Board of Ophthalmology Diploma (EBOD) examination (May 9th-10th, 2014) (Paris, France) (Zeev Goldik – John Boorman)
- European Board of Hand Surgery (EBHS) examination (June 16th-17th, 2014) (Paris, France) (Owen Sparrow – Danny Mathysen)
- European Society of Surgical Oncology (ESSO) examination (September 5th-6th, 2014) (Brussels, Belgium) (Zeev Goldik – Danny Mathysen)

Re-appraisal invitations will be sent out to these Boards in December 2018
UEMS-CESMA Appraisal procedures (2015)

- European Board of Radiology (EDiR) examination (March 5th-6th, 2015) (Vienna, Austria) (Klaus Albegger – Danny Mathysen)
- European Board of Plastic and Reconstructive Surgery (EBOPRAS) examination (April 24th-25th, 2015) (Brussels, Belgium) (Artur Felice – Danny Mathysen)
- European Society of Anaesthesiology (EDAIC) examination (October 30th-31st, 2015) (Athens, Greece) (Owen Sparrow – Danny Mathysen)
UEMS-CESMA Appraisal procedures (2016)

• European Diploma in **General Surgery** (EBSQ) examination
  (May 11\textsuperscript{th}-12\textsuperscript{th}, 2016) (Belfast, Northern Ireland) (Marco Maggiorini – Danny Mathysen)

• European Board of **Neurology** (EBN) examination
  (May 27\textsuperscript{th}, 2016) (Copenhagen, Denmark) (Artur Felice – Danny Mathysen)

• European Diploma in **Intensive Care Medicine** (EDIC) examination
  (October 3\textsuperscript{rd}, 2016) (Milan, Italy) (Part 1: written) (Gian Battista Parigi)
  (November 23\textsuperscript{rd}-24\textsuperscript{th}, 2016) (Zurich, Switzerland) (Part 2: oral) (Julie-Lyn Noël – Danny Mathysen)
UEMS-CESMA Appraisal procedures (2017)

- European Board of *Interventional Radiology* (EBIR) examination (March 1\(^{st}\)-2\(^{nd}\), 2017) (Vienna, Austria) (Artur Felice – Klaus Albegger)

- European Society of *Human Reproduction and Embriology* (ESHRE) examination (July 1\(^{st}\), 2017) (Geneva, Switzerland) (Gian Battista Parigi – Owen Sparrow)

- European Board of *Neuroradiology* (EBNR) examination (September 13\(^{th}\), 2017) (Malmö, Sweden) (Maeve Durkan – Danny Mathysen)
UEMS-CESMA Appraisal procedures (2018)

- European Board of *Paediatric Urology* (EBPU) examination
  (January 26th-27th, 2018) (Leuven, Belgium) (Artur Felice – Danny Mathysen)

- European Board of *Dermato-venereology* (EBDVD) examination
  (August 3rd-4th, 2018) (Frankfurt, Germany) (Artur Felice – Gian Battista Parigi)

- European Diploma in *Transplant Surgery* (EDTS) examination
  (October 12th-13th, 2018) (Rome Italy) (Maeve Durkan – Artur Felice)

*cancelled in June*
Guidelines for UEMS-CESMA appraisal reimbursement

- UEMS Sections and/or Boards and/or Multidisciplinary Joint Committees (from now on: UEMS bodies) performing European (a) examination(s) can apply to UEMS-CESMA for an appraisal of their examination process.

- Application for assessment entails full acceptance of the financial rules hereby detailed.

- Examination process assessment will be charged a fee of € 430 to be paid in two equal tranches, the first at the request (not refundable in any case), the second within 30 days after appraisal procedure.

- Assessment team number and composition will be decided by the UEMS-CESMA executive according to the specific need, upon consultation with the requiring UEMS body.

- Assessment expenses will be fully borne by the requiring UEMS body under these rules:
  - Reasonable travel expenses (economy class flights, first class rail fare)
  - Taxi and/or metro and/or bus
  - Private car (only if no other solution available): rate of € 0.25/km

- Accommodation and subsistence should be arranged by the inviting body if not otherwise agreed with the assessment team members.

- Flight / train and accommodation expenses will be paid directly by the UEMS body. Possible residual expenses will be reimbursed against receipt of invoices to be sent ASAP to the UEMS body, that will reimburse them together with the second tranche within 30 days from delivery.

- No honorarium will be paid to the assessment team.

Electronic signature

By signing this UEMS-CESMA Appraisal application form (to upload your electronic signature please tap on the box below and follow the instructions), I hereby declare that all necessary documents have been attached to this application form, and I also declare that my UEMS body has accepted the above-mentioned financial guidelines regarding the UEMS-CESMA Appraisal procedure.
UEMS-CESMA Appraisal procedure: timeline

• Applications for UEMS-CESMA appraisal procedures (≥ 6 months prior to the examination) are to be directed to: Marianne Chagnon, UEMS, Rue de l’Industrie 24, 1040 Brussels, coordination@uems.eu

• Upon payment of the 1st tranche, applications for UEMS-CESMA appraisal procedures are forwarded to the UEMS-CESMA appraisal liaison officer, who will:
   be in touch with the applicants concerning practical details
   select two UEMS-CESMA observers to perform the UEMS-CESMA appraisal (± 4 weeks)

• UEMS-CESMA observers may select on-site one or two co-visitors (examiners independent from the applications) for the UEMS-CESMA appraisal procedure and write a draft report of which the content may be checked with the applicants (to avoid any possible misunderstandings or errors)
UEMS-CESMA Appraisal procedure: timeline (continued)

• Upon finalisation of the *draft report (expected within ± 4 weeks after the appraisal)*, the UEMS-CESMA observers send this report to the UEMS-CESMA appraisal liaison officer of the UEMS-CESMA Executives, who will:
  - carefully review the draft report
  - in case of positive evaluation submit the report to the UEMS-CESMA Executives for *final approval*

• UEMS-CESMA will send the *final invoice* and *certificate* (upon payment, at the following UEMS-CESMA meeting)

• Validity of the certificate will be *5 years*

**OBLIGATIONS FOR THE EXAMINATION BOARD:**
Payment of travel costs (flight if necessary), accommodation and meals for the observers
Submission of costs: immediately following the appraisal visit
New applications are very welcome 😊😊😊