



2019 mid year UEMS CEO REPORT

OCT 2019

REPORT HIGHLIGHTS

- Implementation of UEMS Admin Portal for all Sections, MJsCs and TFs
- Annual Treasurers meeting
- Strengthening of the accounting department
- DME fully rented with ESR new office space

PERSPECTIVES

- New UEMS Enlarged Executive Committee
- 2020 CME Conference in Seville
- UEMS website upgrade: IT providers selection process
- Developing UEMS Office support for the UEMS bodies
- Increase of UEMS presence at EU level



I - ADMINISTRATION - HR

1. Administrative and financial matters

- Dealing with several identity fraud cases (contacts with banks, reports to the police, etc.)
- New UEMS Admin Platform
- Opening new bank accounts (MJC Medical Oncology, MJC Infection Control, MJC Phlebology)
- Organisation of 3 meetings with the Treasurers of the UEMS Sections & Boards
- General accounting matters (management fee, internal and external revision of UEMS accounts, management of the financial obligations of UEMS Sections, accounting and financial administration of the accreditation department, etc.)
- Contribution request for payment sent with the UEMS office standardized layout for several Sections.

2. Human Resources

- New Social Secretariat since 1st January 2019 (payroll management)
- Recruitment of a trainee (from EMSA) for a 6-month internship to support the EACCME team. Unfortunately there was no candidate for S2 2019 period. A new call for trainees will be organised in JAN 2020.
- Due to increasing workload in accreditation activity, 2 staff members were partly supporting the EACCME team to print applications and encode the CME credits.



Staff and working time structure

(Based on data SEPT. 2019)

	Full time	Part time				Total (FTE)
		4/5	3/4	1/2	2/5	
Accreditation dpt	2	2				3.6
Administrative and financial dpt				2		1
Internal & External affairs dpt	1					1
Section administrative dpt	2					2
Internship		1				0.8
head office management	1					1

Full Time Equivalent (2019 Vs 2018)

9.4 (Vs 8.5)

TOTAL Number of staff (over the period)

11

II - ACCREDITATION

In figures

	2019		2018		2019 vs 2018
	Number	€	Number	€	
LEE	1.698	861.609	1443	764.262	+17,6%
ELM	111	87.500	121	126.500	-8.3%
REV Pack	3	5.000	0	0	-
Total	1.812	954.109	1.557	931.762	+16.37%

(Data to August 2019)



UNION EUROPÉENNE DES MÉDECINS SPÉCIALISTES
EUROPEAN UNION OF MEDICAL SPECIALISTS

Association internationale sans but lucratif – International non-profit organisation

2019		REV PACK		LEE		ELM	
	Number	Income	Number	Income	Number	Income	
JAN			237	128.675,00	-		3.000,00
FEB			255	130.882,50	-		3.500,00
MAR			210	110.370,75	-		3.500,00
APR			135	49.375,00	-		21.000,00
MAY			159	101.100,00	-		8.000,00
JUN			219	128.461,75	-		23.500,00
JUL			276	114.294,60	-		15.000,00
AUG	3	5.000,00	207	98.450,00	-		10.000,00
	3	5.000,00	1.698	61.609,60	111		87.500,00
							954.109,60
2018		0	-	1.443	764.537,25	121	125.500,00



1. EACCME Staff

- Support from an intern of EMSA (European Medical Student Association) from March to August 2019. To be systematized on a regular basis.

2. Statistics (LEE + ELM)

- Live educational events
 - Number of applications per type of LEE (August 2019):

Type of LEE	Number of applications
< 100 pax	829
101 – 250 pax	405
251 – 500 pax	163
501 – 1,000 pax	120
1,001 – 2,000 pax	72
2,001 – 5,000 pax	45
> 5,000 pax	25

Submitted applications - period 1/01/2019-31/08/2019
(doesn't include the the Suspended and Refused applications)

- Type of E-learning materials

Type of ELM	Number of applications
Individual module(s)	89
E-platform	16
App	0
E-library	1

Submitted applications - period 1/01/2019-31/08/2019
(doesn't include the the Suspended and Refused applications)



III - INTERNAL & EXTERNAL AFFAIRS

1. Internal issues

- Implementation of the Admin Portal
- Secretarial support to CESMA meetings
- UEMS Bodies' support (list of delegates, various enquiries, contacts between UEMS bodies and NMAs)
- Nomination of delegates, update of the database
- Authentication of diplomas by notary
- Training of an EMSA internship

UEMS IT and social media

- Ongoing redesign and update of UEMS website
- Creation of the UEMS Facebook page (<https://www.facebook.com/uems.eu/>) and LinkedIn page (<https://www.linkedin.com/company/european-union-of-medical-specialists/>) ; relaunch of the UEMS twitter account (<https://twitter.com/uemseurope?lang=fr>)
- On-going search for a new IT provider to replace Squiz as UEMS webmaster.

2. EU Affairs

- Attendance to events relevant to UEMS interest (vaccination, AMR, organ donation, Brexit, specific medical conditions, quality of patient care)
- Follow-up of updates and policies related to public health
- Meetings with the EU Commission on the update of the Directive 2005/36/CE on the recognition of professional qualifications
- Quarterly meetings with other European Medical Organizations

3. Secretarial support

- CESMA, NASCE, Surgery and Rheumatology have their secretariat in the DME. Occasional assistance was also required by the Section of Thoracic Surgery.

4. Domus Medica Europaea

- ESR rented a new office in the DME. The DME is fully rented. New small office spaces could be arranged, provided that new funds are available for construction purposes.



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- 4 car spaces have been rented since the parking re-open after refurbishment. 3 more are potentially for rent. The renting price went up to 150€ (VAT excl.) per month.
- Dealing with new facility providers (fixing, water...)
- Number of meetings/events in DME (Jan-Sept. 2019): **13** (8 with payments & 5 free of charge as facilities are included in renting contracts)

Observations on DME attendance (Jan-Sept. 2019):

- 3 new Sections came in 2019 (and not in 2018)
- 2 external organizations held their meeting in the DME.
- 2 meetings held by *Domus* tenants.

Both 2018 and 2019:

- 3 Sections came in 2018 **AND** in 2019
- (4 sections have already booked the meeting rooms for 2020. Three of them came in 2019, and the other one will organize the exams of the Section).

DME revenues:

	TOTAL 2015 (VAT excl.)	TOTAL 2016 (VAT excl.)	TOTAL 2017 (VAT excl.)	TOTAL 2018 (VAT excl.)	TOTAL 2019 (VAT excl.)
Tenants	€ 25.000,00	€ 41.000,00	€ 84.000,00	€ 85.516,03	€ 96.000,00
Meeting rooms	€ 7.546,00	€ 19.018,00	€ 21.370,25	€ 10.940	€ 3012,25*
Services	€ 970,00	€ 4.440,00	€ 5.475,00	€ 3.120,00	€ 4.200,00
Parking	€ 1.300,00	€ 5.600,00	€ 1.305,12	€ 1.050,00	€ 4.500,00
TOTAL	€ 34.816,00	€ 70.058,00	€ 112.150,37	€ 100.626,03	€ 107.712,25

*to Sept. 2019

- Income generated (Sept. 2019): **3012€** (Vs 6248€ in 2018) → -52%
- Mean income per event : **376€** (Vs 496€ per event in 2018) → -24%
- **Total DME income** (excl. meeting room renting) : **104.700€** on yearly basis in 2019 (Vs 89.686,03€ in 2018) → **+16.7%**