Introducing the status of frequent applicants for UEMS-EACCME® applications

PRIVILEGE OF THIS STATUS:

The applicant will be allowed to submit a complete and paid application no less than 10 weeks from the planned start date of his/her event, instead of the usual 12 weeks.

CRITERIA TO BE FULFILLED IN ORDER TO OBTAIN THE STATUS OF “FREQUENT APPLICANT”:

1. Minimum of 10 applications / year

The Applicant will have to provide the UEMS-EACCME® with their track record of applications submitted
   - In 2012 (quantitative evaluation of the applicant’s track record)
   - Since January 2013 (qualitative evaluation of the applicant’s track record)
   - The UEMS-EACCME® will check the Applicant’s list against its own records

2. Consistent record of high quality applications
   a. Application form completed correctly
      Accurately completed application form: the applicant needs to demonstrate that he/she can correctly complete all the fields of the application form.
      b. Application complete and paid on time
      c. All supporting documents complete and submitted on time

3. If amendments have been required to the Applicant’s applications
   a. These have been performed rapidly (consistently in less than one week)
   b. The amendments fully addressed the concerns raised

4. The applicant must provide feedback on his/her applications.
GRANTING OF THE “FREQUENT APPLICANT” STATUS

If the Applicant fulfils the criteria mentioned under item 1, he/she can receive the status of “frequent applicant”.

LOSS OF THE STATUS OF “FREQUENT APPLICANT”

The applicant’s status of “frequent applicant” will be reviewed every six months on the basis of their record of submitted application within that period.

- If their track record is satisfactory, the Applicant will be allowed to keep their status of “frequent applicant”.
- If track record is not satisfactory, the Applicant loses his/her status of “frequent applicant” and will have to resubmit for this after at least 10 further successful applications.